



Indira Gandhi Delhi Technical University for Women
(Established by Govt. of Delhi vide Act 09 of 2012)
Kashmere Gate, Delhi-110006

No. F.3(1)/Admn/2013/IGDTUW/Vol-IV/ 1758

Dated: - 27/12/2024

OFFICIAL ORDER

Subject: Relieving of Staff for Delhi Vidhan Sabha Election Duty

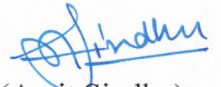
It has come to the attention of the University administration that certain technical and non-technical staff members are being assigned duties for the Delhi Vidhan Sabha Elections 2025. While the University recognizes the importance of supporting electoral processes, it must be noted that several critical University functions, including examination preparations, result finalizations and admission process are at risk of severe disruption due to these assignments.

Given the indispensable role of these staff members in ensuring the smooth functioning of the University, it is hereby ordered that:

- 1) No technical or non-technical staff member will join the assigned election duty without obtaining formal approval from the Competent Authority of the University.
- 2) Concerned Head/In-Charge will evaluate the impact on operations of University and accordingly officer may be asked to work both the places (i.e. University and Election Duty). They may suggest a substitute in place of the Official.

Any deviation from this directive will be viewed seriously. The cooperation of all staff members is crucial to maintaining the University's operational integrity during this period.

This issues with the approval of the Competent Authority.



(Amit Sindhu)

Dy. Registrar (Personnel/HR),
IGDTUW

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Copy for kind information and further necessary action to the following:

- (i) PS to Hon'ble Vice Chancellor, IGDTUW for information
- (ii) PA to Registrar, IGDTUW for information
- (iii) Chief Hostel Warden, IGDTUW
- (iv) Dr. D.S. Sengar, Librarian, IGDTUW
- (v) HoD (IT/CSE/ECE/MAE/ASH/MGMT./Arch.&Plg./AI&DS) **with a request to disseminate the information of order among the staff of their respective department**
- (vi) All Branch In-Charges (Librarian/DFO/Addl. Reg. (HR)/AR(GA)/AR(Personnel) **with a request to intimate all the staff members of their respective branch/office**
- (vii) University Notice Board
- (viii) System Analyst **with a request to upload the Order on University website**
- (ix) Guard File



(Amit Sindhu)

Dy. Registrar (Personnel/HR),
IGDTUW